

85-4408

OTE 85-4031

30 DEC 1985

MEMORANDUM FOR: Executive Director

VIA: Deputy Director for Administration
Administrative Officer, DCI

25X1 FROM: [REDACTED]
Director of Training and Education

25X1 SUBJECT: Request for Approval to Incur Expenses
Under [REDACTED] on 23 January 1986

25X1 1. Approval is requested to incur expenses allowed under
[REDACTED]

25X1 2. I believe the expenditure of appropriated funds is
authorized under [REDACTED] for the costs of a reception and dinner
25X1 in the Director's Dining Room on 23 January 1986 for the participants
in the Ambassadorial Seminar. [REDACTED]

25X1 3. Although we have not received the names of the participants
from the Department of State, we expect approximately 10 newly
appointed Ambassadors and two State Department officers. [REDACTED]

4. Other U.S. Government employees present, including their
title and organizational affiliation, will be:

25X1 Clair E. George/SIS

Deputy Director for Operations

25X1 Chief, Soviet/East European
Division/DO

25X1 Chief, Counterintelligence
Staff/DO

25X1 [REDACTED]
Dean of Conferences, Center for
the Study of Intelligence,
Office of Training and Education/DA

25X1 Training Assistant, Center for the
Study of Intelligence, Office of
Training and Education/DA

11-100

25X1 SUBJECT: Request for Approval to Incur Expenses Under

25X1 5. I certify that the attendance of the individuals listed
in paragraph 4 has been requested and is considered essential to
the conduct of official Government business and, further, that the
function will facilitate the accomplishment of the DCI's duties
and responsibilities.

25X1 6. The estimated cost of this function is \$400.00.
25X1

CONCUR:

25X1
[Signature] Deputy Director for Administration

12/30/85
Date

I certify the availability of funds in the amount indicated
in paragraph 6.

25X1
Budget and Fiscal Officer, DCI

01/02/86
Date

APPROVED:

25X1
[Signature] Executive Director

2 Jan 86
Date

25X1 SUBJECT: Request for Approval to Incur Expenses Under

25X1 OTE/CSI (16Dec85)

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